

## GENERAL INFORMATION

### - DELEGATES -

#### **Conference Venue**

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John McIntyre Conference Centre  
Pollock Halls  
The University of Edinburgh  
18 Holyrood Park Road  
Edinburgh  
EH16 5AY  
+44 (0)131 651 2007

Travel information: [www.edinburghfirst.co.uk/getting-here](http://www.edinburghfirst.co.uk/getting-here)

#### **Arrival & Registration**

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It would be helpful to our office team to know your arrival and departure times. If you have not already provided this information, please let us know by email to:  
[vol2010@cofscotland.org.uk](mailto:vol2010@cofscotland.org.uk)

Edinburgh 2010 volunteers will be at Edinburgh airport on Tuesday 1 and Wednesday 2 June to greet delegates. Look out for welcomers wearing tartan sashes and carrying an Edinburgh 2010 sign. They will direct you to the coach for travel to Pollock Halls.

Report to Pollock Halls Reception Centre on arrival to check-in to your room and collect your keys. The reception is open 24 hours. Check-in time is after 14:00 and check-out time is 10:30. Phone: +44 (0)131 651 2001

Registration for the conference will be in the John McIntyre Conference Centre (JMCC) from 14:15 until 18:00 on Wednesday 2nd June. The registration desk will be open throughout the conference.

## **Accommodation**

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If you have booked accommodation through the conference organisers, the accommodation is at Pollock Halls (see arrival). If you have any queries about your accommodation, please contact Amy Middlemass at [amy.middlemass@ed.ac.uk](mailto:amy.middlemass@ed.ac.uk). Unless you have requested extra (or fewer) nights, the rooms are booked from 2-6 June inclusive.

Accommodation at Pollock Halls is now fully booked so if you have not pre-booked accommodation, please book your own. The following agency can provide assistance if necessary: [www.murray-accommodation.co.uk/](http://www.murray-accommodation.co.uk/)

Please note: accommodation in Edinburgh in early June is already heavily booked.

## **Campus Facilities**

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Wi-fi access will be available free in the JMCC. Access from bedrooms may be purchased from the reception centre at the delegate's own expense.

There is a cash point, basic shop, coffee area and bar within the JMCC.

Pollock Halls menus cater for a variety of dietary options.

Smoking is strictly prohibited on the University of Edinburgh campus.

## **Conference Refunds Policy**

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Your conference fee covers accommodation and full board at Pollock Halls; coach on arrival and departure; coaches to and from the reception in the Scottish Parliament on Thursday 3; coaches from the Assembly Hall to Pollock Halls on Sunday 6. All other expenses are the responsibility of the individual delegate or their sending organisation, e.g. other meals, travel or accommodation and incidentals. Any other previously agreed refunds (e.g. conference fees or travel) will be made by bank transfer after the conference.

### **Travelling Companions**

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Some delegates are travelling with a companion. The conference organisers will not be able to provide accommodation etc for unregistered arrivals. Travelling companions will not be allowed into the conference sessions. Tickets for guest meals can be bought at reception.

### **Translation**

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A 'whispering' translation service in English-French and English-Spanish will be provided in the main conference hall. Headsets will be available at the back of the hall.

### **National Dress**

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You may wish to bring national dress, especially for the Opening and Closing Ceremonies and the Parliamentary Reception.

### **Bring a Stone from Home**

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You are asked to bring a pebble-sized stone from where you live. It will be used in the Opening Ceremony. At the Closing Ceremony, you will receive a similar stone from the Island of Iona to take home with you. Iona is one of the cradles of Christianity in Scotland, with a monastic history dating back to the 7th century.

## **Reception at the Scottish Parliament**

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There will be a reception for conference delegates at the Scottish Parliament on the evening of Thursday 3 June. The number of places is strictly limited. Admission is restricted to official conference delegates and named special guests. Delegates' travelling companions will not be admitted unless this has been arranged with the Conference Office beforehand. To request admission for a companion, subject to availability of places, contact:

[vol2010@cofscotland.org.uk](mailto:vol2010@cofscotland.org.uk)

You will require your conference delegate badge and proof of identity as part of the security procedures on arrival. This includes an airport style check.

For more information on the Scottish Parliament visit: [www.scottish.parliament.uk](http://www.scottish.parliament.uk)

## **Sunday Morning Service Options**

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On Sunday 6 June, local congregations, from a variety of denominations, are hoping to engage with the conference by welcoming delegates to their Sunday service and providing lunch. Pairing delegates and hosts requires good planning and coordination.

Some delegates may wish to make their own arrangements on the Sunday morning. They will be responsible for their own travel and lunch. There is a special service in St Giles Cathedral, Church of Scotland, and a special Mass in Sacred Heart Roman Catholic parish. The conference pack will include a list of Sunday services in nearby churches of many denominations.

If you wish to take part in a hosted service, and have not already informed the conference office, please inform us at [vol2010@cofscotland.org.uk](mailto:vol2010@cofscotland.org.uk).

## **Pre-Conference Preparation**

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You should have received a complimentary copy of Edinburgh 2010: Witnessing to Christ Today. But if you have not, you can prepare by downloading the PDF from the website:

[www.edinburgh2010.org/en/resources/books.html](http://www.edinburgh2010.org/en/resources/books.html)

## **Carbon Footprint**

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The organisers of Edinburgh 2010 are concerned about the impact of the Centenary on the environment, and try their best to reduce the ecological footprint of all events related to Edinburgh 2010. The General Council would like to invite sending agencies and individual participants to make a donation of £20 (\$35, €25) per delegate to Mercy Corps' Cool Carbon initiative. Mercy Corps is an international charity organisation, which supports climate-friendly projects in the developing world.

Through Mercy Corps' Cool Carbon initiative, you can help address climate change issues — and commit to a greener lifestyle — by donating to climate-friendly projects that help individuals and families in the developing world. To make your donation, please go to [www.mercycorps.org/](http://www.mercycorps.org/).

## **Other Comments**

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The Scottish weather is very changeable. It can be cool, even in summer. Be prepared!

The currency in Scotland is Pounds Sterling. Scottish notes are not easily exchanged or spent outwith Scotland.

The Conference Office Team is looking forward to welcoming you to Edinburgh and the conference.